DELHI DEVELOPMENT AUTHORITY

(VIKAS SADAN, I.N.A. , NEW DELHI - 110023)

(Website: http://www.dda.gov.in)

Reference Advertisement No: 08/Consultant/2026/Rectt. Cell/Pers./DDA

DDA invites applications for engagement of Consultant Level IV (General) in Land Management department purely on contractual basis. The required eligibility criteria for the posts is as under:

Sl. No.	Name of Post	No. of Post	Academic/Professional Qualification	Required Experience	Consolidated Remuneration per month	Fixed Local Conveyance	Maximum age as on closing date of notification	Period of Engagement
1	Consultant Level IV (General)	01	MBA/PGDBM (HR/Admin.) or equivalent, from a recognized university/ institute. **Desirable**: Computer proficiency, with a high level of familiarity with commonly used packages such as MS Word, Excel, PowerPoint, and web browsing for searching relevant data and documents.	At least 10 years experience in the govt/autonomous /PSU sector.	Rs.95,000/-	Rs. 5,000/-	48 years	01 Year

Notes:

1. Consultant Level IV (General) will be hired for Land Management department, DDA on contractual basis on a fixed consolidated remuneration mentioned herein above.
2. 5% Annual enhancement on base rate i.e. proposed remuneration will be applicable as per policy.
3. DDA may extend the contract period further depending on requirement and satisfactory performance of the candidate which would be reviewed after expiry of the initial tenure.

Instructions for Candidates:

Note: The candidate shall send the bio data in the prescribed format by **10.12.2026**. They shall fill up the form duly typed fix photograph at the space provided in the prescribed application form (attached), put specimen signature in the space provided and then send the scanned copy of the signed application form duly filled pdf format (size under 5 MB) at email–consultant.rc@dda.org.in **Application received through any other mode of communication / after the last of date of submission of application/ or not in prescribed format shall not be entertained. No correspondence in this behalf either by email, post or phone shall be entertained.**

i. Please do not enclose any document(s) while sending the scanned copy of the application form at the above mentioned email ID. The applicant is required to produce the original/supporting documents at the time of interview, if called.
ii. Educational qualifications, experience and professional qualifications acquired after the closing date of applications shall **NOT** be considered.
iii. Sending bio data through email does not necessarily mean that the applicant shall be called for interview. Only those candidates will be called for interview who are shortlisted as per the criteria devised by the DDA keeping in view the requirement of the work to be carried out. In this regard, no communication either by email or phone, etc. shall be entertained.
iv. The shortlisted candidates will be called to appear before the interview board on the dates decided by the DDA for this purpose. Date, Time & Venue of the interview will be intimated in due course of time.
v. No TA/DA will be paid for attending the interview.
vi. The posts are temporary and engagement is purely on contractual basis initially for a period of **01 year** which may be extended further depending upon the requirement and satisfactory performance and will confer no right to the candidates for permanent employment against the said posts. Candidates are requested to bring all the documents / certificate related to qualification, experience etc, 02 passport size photographs in original **along with one set of self-attested photocopies of the documents in support of the educational qualification and experience, on the date of interview.**
vii. The criteria for selection shall include the marks obtained by the candidate in the required essential qualifications for the post, relevant experience along with the marks obtained in interview.
viii. Delhi Development Authority reserves the right to cancel/ restrict/ enlarge/ modify/ alter the number of Consultant to be engaged / terms and conditions / or any other part of notification and engagement process, if needed, without issuing any notice.
ix. Prospective candidates are advised to stay in touch with DDA's website regularly for latest update.
x. For any further query, kindly contact Recruitment Cell, Room No. B-11, DDA, Vikas Sadan, INA, New Delhi-110023.

Commissioner (Personnel)
Delhi Development Authority

DELHI DEVELOPMENT AUTHORITY
Format of Application

{Reference Advertisement No: 08/Consultant/2026/Rectt. Cell/Pers./DDA}

Photo
Signature

1. **a) Advertisement No.: _____**

   b) Post Applied for: _____

2. **Category (SC/ST/OBC/UR):**
   _____

3. **Gender(Male/Female):**
   _____

4. **Name of the candidate:**
   _____(In block letters)

5. **Father's/Husband's Name:**
   _____(In Block Letter)

6. **Date of birth (DD/MM/YY) _____Age (as on closing date)_____**

7. **Address for communication:**
   _____
   _____
   _____

8. **Email ID:**_____

9. **Contact number:** _____

10. a) **Educational/Professional/Technical qualification (Starting from class 10th onwards):**
    [Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.]

Examination passed	Discipline/ Specialization /Subject	Board/ University	Year of Passing	Duration of Course (In Months)	Percentage of marks	Division	Any other information

b) **Details of Employment if any, starting from previous to present (Total Experience _____Years/_____Months)**

[Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.]

Employer's Name & Address (also indicate whether Central/Govt./State/ Govt./PSC/Private)	**Designation**	**From**	**To**	**Brief description of duties**

c) Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.

11. Details of awards, professional achievement, extra–curricular activities etc. if any(Documents(s), if any, may also be provided in this regard along with this form)

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12. The candidates will be required to submit a write up on 'How he/she will perform the task required for the Concerned post along with his application.

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13. If any case pending against you in any court of law at the time of this interview, if so details thereof:_____

14. Have you ever been convicted by a court of law for any offence, if so details thereof:_____

Declaration to be signed by the candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and nothing material fact/information has been suppressed or concealed there from. If particulars mentioned by me are found false or incorrect at any stage, then my services shall be liable to be terminated without any notice.

PLACE:
DATE:

SIGNATURE OF THE APPLICANT
Name: